

ICE HOCKEY UK LTD

PERSONAL ACCIDENT CLAIMS PROCEDURE

In the event of an accident causing bodily injury, the following must be adhered to.

Action

Supply the following:-

1.	Complete the attached claim form	
2.	As Insurers preferred method of payment is by bank transfer, the appropriate bank details are required	
3.	For the weekly benefit where a claimant is unable to work, Insurers will need a statement of fitness for work form (medical certificate) completed by their doctor or a similar letter completed by a medical practitioner <ul style="list-style-type: none">- This is paid for a maximum of 52 weeks and is subject to an initial 7 day exclusion	
4.	For dental treatment Insurers will need a copy of the dental treatment plan obtained as well as copies of all invoices showing what treatment has been carried out <ul style="list-style-type: none">- There is a policy limit of £5,000, subject to a £100 policy excess.- Only treatment carried out within 12 months from the date of the incident is covered	

TRAVEL CLAIMS PROCEDURE

In the event of an accident causing bodily injury, travel interruption or damage to or loss of personal property, the following must be adhered to.

Action

Supply the following:-

1.	Complete the attached claim form	
2.	As Insurers preferred method of payment is by bank transfer, the appropriate bank details are required	
3.	For all medical, hospital or dental claims overseas please seek the advice/assistance of Sportscover Assist (Specialty Group) by ringing +44 (0) 207 902 7993 (reverse charge). If applicable then provide all invoices and expenses incurred	
4.	For travel interruption claims, please provide copies of:- <ul style="list-style-type: none">- The travel documents- Evidence to show why the trip was cancelled or disrupted such as medical letters and/or correspondence from the travel providers along with any refunds received.	
5.	For damaged personal property, please let us have the following:- <ul style="list-style-type: none">- Original purchase receipts or proof of ownership- Replacement estimates or invoices as applicable, Any theft loss must be reported immediately to the police or appropriate and obtain a written notice (including any offer of settlement)	